

E&C AI Adoption — Action Plan Worksheet



A sequenced worksheet for closing your function's AI adoption gap. Assign an owner and target date to each action, track status, and revisit at the end of each horizon.

Organization: _____

Prepared by: _____

Date: _____

Step 1

Next 90 days

ACTION & WHY IT MATTERS	OWNER	TARGET DATE	STATUS
Address the top two barriers directly: accuracy risk and data exposure E&C leaders name these first (53% and 47.9%), ahead of every resourcing barrier; vetted tooling and clear data-handling guardrails move adoption faster than any line item			☐ Not started ☐ In progress ☐ Done
Inventory current guardrails against actual use Written policies are common (85.5% of teams that answered); confirm they match how AI is actually being used today, not how it was expected to be used when the policy was written. Consider setting a review and update frequency, ideally synced with your tooling approval process			☐ Not started ☐ In progress ☐ Done
Pilot AI in one contained, high-value workflow Mid-sized teams (16–30) show the highest adoption appetite; start where energy already exists			☐ Not started ☐ In progress ☐ Done

NOTES

Step 2 Next two quarters

ACTION & WHY IT MATTERS	OWNER	TARGET DATE	STATUS
Secure a dedicated AI budget line for E&C 84% of teams have none — not the cause of the gap, but the step that turns informal experimentation into a funded discipline			☐ Not started ☐ In progress ☐ Done
Define two to three AI-impact metrics Only 4.5% of teams measure impact today; a baseline is what turns year-one wins into next-cycle investment			☐ Not started ☐ In progress ☐ Done
Audit centralized-team capacity, not just structure Centralized programs show the highest share at limited or no AI use; the fix is workload redistribution, not necessarily reorganization			☐ Not started ☐ In progress ☐ Done

NOTES

Step 3 This year

ACTION & WHY IT MATTERS	OWNER	TARGET DATE	STATUS
Move from blanket to risk-tiered human review 71.4% of advanced organizations have an always-require-review policy that will not scale to agentic AI			☐ Not started ☐ In progress ☐ Done
Build the business case for E&C AI investment using year-one metrics Teams that defined metrics early are positioned to compete for budget against every other function asking for AI investment			☐ Not started ☐ In progress ☐ Done
Reassess structure only after capacity and budget are addressed Structure correlates with outcomes, but capacity is the more likely root cause; fix resourcing before restructuring			☐ Not started ☐ In progress ☐ Done

NOTES

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Source: Ethisphere AI in Ethics and Compliance Survey, June 2026 (n=134).